|  |  |
| --- | --- |
| MarCity_color | Sign Permit Application |

**Date of Application:** Click here to enter a date.

**Address of property where sign will be erected: ­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Does the property have multiple addresses? Yes  No**

If yes, please list all addresses: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Is property vacant? Yes  No**

If yes, will the building be occupied and what date will the property be occupied? **Yes  No**

Click here to enter a date.

Section 1 - Applicant

**Applicant is the: Owner (of the real property)  Lessee (of the real property)**

**Name of Owner of Real Property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile #: \_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of Lessee of Real Property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile #: \_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Section 2 - Contractors

**Sign Erector: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Bond#: ­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_ License #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile #: \_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Electrical Contractor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Bond#: ­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_ License #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile #: \_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*\*Picture or rendering must be attached depicting sign placement with before and after view.\*\***

Section 3 – Sign and Structure Details

**Sign Category:**

On-Premise (Business ID): Dynamic  Static

Off-Premise (Advertising): Dynamic  Static

Temporary:  Special Event:

**Sign Contents (Please provide a text, description, picture and shop drawing).**

**Type of Sign (Check all that apply):**

Awning  Canopy  Free Standing  Marquee  **­­­**Projecting

Dynamic Image Display  Wall  Painted  Cabinet / Frame  Vinyl

Projected Image  Flashing

**Where is sign or sign structure mounted?**  Inside the Building  Outside the Building

**Is the sign of sign structure attached to a building or wall? Yes  No**

If yes, which wall of building? N  E  S  W

What is the dimension of wall on which the sign will be installed?

**If this is a free standing sign, where is the sign located on the lot?**  N  E  S  W

**Which direction does the sign copy face?** N  E  S  W

Does any portion of the sign, sign structure or attachments cover, obscure, or obstruct an existing window in a residential unit whether occupied or not? Yes  No

**Does any portion of the sign, sign structure, or attachments extend on or cover any section of the public way?** Yes  No

If yes, please explain and provide photos of location. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Sign Support Structure:** Pole  Roof  Ground  Building  Windows

Other

**Dimensions of Sign Structure (i.e. cabinet, frame, awning, canopy)**

Length: \_\_\_\_ Feet \_\_\_\_\_ Inches Height: \_\_\_\_\_ Feet \_\_\_\_\_ Inches

Depth: \_\_\_\_\_ Feet \_\_\_\_\_ Inches Area: \_\_\_\_\_ SQ Ft Weight: \_\_\_\_\_\_ lbs.

Shape of Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Sign Height above Grade:**

From Grade to Bottom of sign or sign structure, whichever is lowest: \_\_\_\_\_\_\_\_Feet

From Grade to Top of sign or sign structure, whichever is highest: \_\_\_\_\_\_Feet

**Static:** Yes  No

**Illuminated:** Yes  No

If yes – External  Internal

**Electrical Contractor will Install:** Feeders: Yes  No  Customer Leads: Yes  No

Number of Lamps: \_\_\_\_\_\_\_ Total Wattage: \_\_\_\_\_\_\_ Type of Lamp: \_\_\_\_\_\_\_\_\_

**Dynamic Image Display:** Yes  No

Max Nits: \_\_\_\_\_ Max Foot Candles: \_\_\_\_\_

Message Time (screen hold): \_\_\_\_\_\_ seconds Self-Dimming Capability: Yes  No

**\*\*Picture or rendering must be attached depicting sign placement with before and after view.\*\***

Section 4 – Zoning Information

**Zoning District:** Choose an item.

**Total Street frontage of Property: \_\_\_\_\_** Feet

**Total Area of new sign: \_\_\_\_\_\_** Sq. Ft **Gross Area of all proposed signs: \_\_\_\_\_\_\_\_** Sq. Ft

**Total Area of all existing signs on Property:** \_\_\_\_\_\_\_\_\_ Sq. Ft

**Distance from sign or sign structure to curb line: ­­­­\_\_\_\_\_\_\_\_\_\_** Feet

Section 5 – Signatures

**Owner of Real Property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:** Click here to enter a date.

**Lessee of Real Property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:** Click here to enter a date.

**Sign Erector: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:** Click here to enter a date.

**Electrical Contractor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:** Click here to enter a date.

**\*\*Picture or rendering must be attached depicting sign placement with before and after view.\*\***

Section 6 – Approvals

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| --- |
| **Marathon City**  311 Walnut Street PO Box 487  Marathon City, WI 54448  (715) 443-2221 |

|  |  |
| --- | --- |
| Application Accepted: | 4/25/18 |
| Accepted by: | ARK |
| Application Review Date: | 4/25/18 |
| Approval Date: | 4/25/18 |
| Approved by: | ARK |



Approval Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Administrator